

**CORTLAND PLASTICS INTERNATIONAL**  
**JOB DESCRIPTION**

**JOB TITLE:**      *Material Handler*      **STATUS:**                      *Non-Exempt*  
**DEPARTMENT:** *Operations*                      **REPORT TO:**                      *Shift Managers*  
**REVISED:**      *DSK 2/1/07*                      **APPROVED:**                      *PD*

**JOB SUMMARY:**

*To provide the Manufacturing department with all movements of raw materials to the Blow Molding Machines, keeping them supplied, and the movement of finished goods off the Manufacturing floor and into the Warehouse for storage.*

**ESSENTIAL JOB FUNCTIONS:**

- 40%      Movement of all raw materials from the warehouse to the manufacturing floor and then to the Blow Molding Machines.*
- 40%      Movement of all finished goods off the manufacturing floor, then to the spiral wrapper, and then to The warehouse for storage.*
- 10%      Maintain a clean and orderly Production area around all the machines and support room.*
- 10%      Fill in for Machine Operators as needed for breaks and lunch.*

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Contribute to the overall success of the company by performing all assigned Responsibilities in a professional, timely, and efficient manner*

**QUALIFICATION STANDARDS:**

*High School diploma or equivalent, 2 years experience in plastics or manufacturing field, working knowledge of basic packaging equipment. Equivalent combinations of education and/ or experience will be considered.*

**SUPERVISORY RESPONSIBILITIES:**

*This position has no direct supervisory experience.*

**EMPLOYER'S DISCLAIMER:**

*This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position.*